



# St. John's Catholic Primary School

Rochester Road  
Gravesend  
Kent  
DA12 2SY

**Jonathan Shields** MBA, BA, PGCE  
Head Teacher

**Mrs Paula Cooneyhan**  
Deputy Head Teacher

11 October 2018

**Dear Parents/Carers**

## **YEARS 1, 2, 3, 4 and 5 PARENTS EVENING**

Parent consults for this term will take place on **Wednesday, 7 November** between 4.00pm and 7.00 pm and on **Thursday, 8 November** between 3:30 and 6 pm. The purpose of these meetings is to give you an opportunity to discuss, with the class teacher, how your child has settled into their new year group and to discuss targets for the coming year. The meetings will take place in your child's classroom. Year 1 and classes 2b and 2d should enter via the main entrance, and Years 3, 4 and 5 and classes 2a and 2c, should enter via the Junior entrance.

Last term, we trialled asking parents to sign up for appointments themselves. After mainly positive feedback, we will be using this method for appointments again. We will be posting a blank appointment timetable outside your child's entrance, before and after school, on **MONDAY, 15 OCTOBER**. Parents (or those dropping off and collecting children on your behalf) can fill in your child's name in a slot on a first come, first served basis from the available times. This will allow you to choose the most appropriate available appointment that fits in with your other commitments and will help you to coordinate your children's appointment times if you have more than one teacher to see.

If your child is on the SEN register and/or you would like to see the SENCo, please arrange a separate appointment via the school office.

Yours sincerely

Paula Cooneyhan (Mrs)  
**DEPUTY HEADTEACHER**